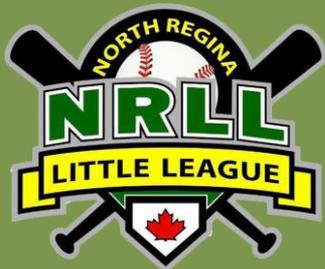


# 2023 Canadian Championship Planning

## Forming Committees



# Proposed Committees



**PARK IMPROVEMENTS**



**FIELD OPERATIONS**



**ON-SITE AMENITIES**



**MERCHANDISE + FUNDRAISING**



**EVENTS**



**COMMUNICATIONS**

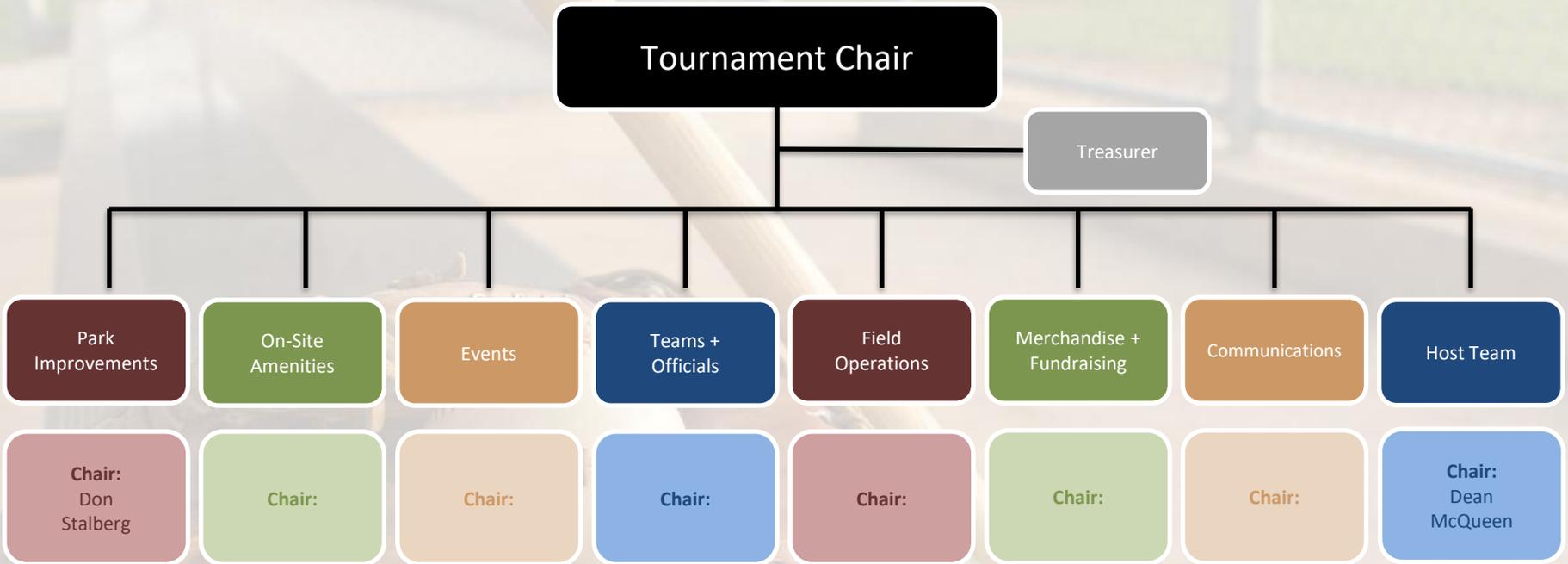


**TEAMS + OFFICIALS**



**HOST TEAM**

# Committee Structure



- ❑ We recommend the Tournament Chair, Treasurer and Committee Chairs are **recruited** based on their area of expertise, ability to manage large projects and success in holding people accountable.



# PARK IMPROVEMENTS

Diamonds

Bleachers

Scoring  
Booth

Clubhouse

Grounds

Committee  
Chair:  
Don  
Stalberg

- This committee will ensure the competition diamond, practice diamonds, viewing areas and supporting infrastructures meet the standard set by Little League Canada.
- Extend the diamond, create a warning track and redo the fencing on the K2 Diamond.
- Find a solution for the scoring booth and bleachers on the K2 Diamond.
- Ensure practice diamonds are available for teams throughout the week.
- Ensure proper maintenance of all dugouts and other outbuildings, groundskeeping, etc.



## ON-SITE AMENITIES

Food +  
Drink

Washrooms

Safety +  
First Aid

Parking

Security

Park  
Cleanliness

Tent City

Committee  
Chair:

- This committee will ensure the on-site amenities, services and procedures create a safe and enjoyable experience for all visitors.
- We propose using the space north of the clubhouse to create a 'village' consisting of food vendors, seating areas with shade, shopping, first aid, washrooms, playground and other services that help accommodate a family's needs.
- Signage will be plentiful, and a small army of volunteers will be required to help visitors find amenities, pick-up garbage and do regular cleaning throughout day. 24-hour security will be required to ensure the safety of visitors and to protect the park throughout the night.
- This committee will manage scheduling of the volunteers throughout the tournament.



# EVENTS

Opening  
Ceremonie  
s

Player  
Meet +  
Greet BBQ

Coaches  
Meeting

Banquet

Closing  
Ceremonie  
s

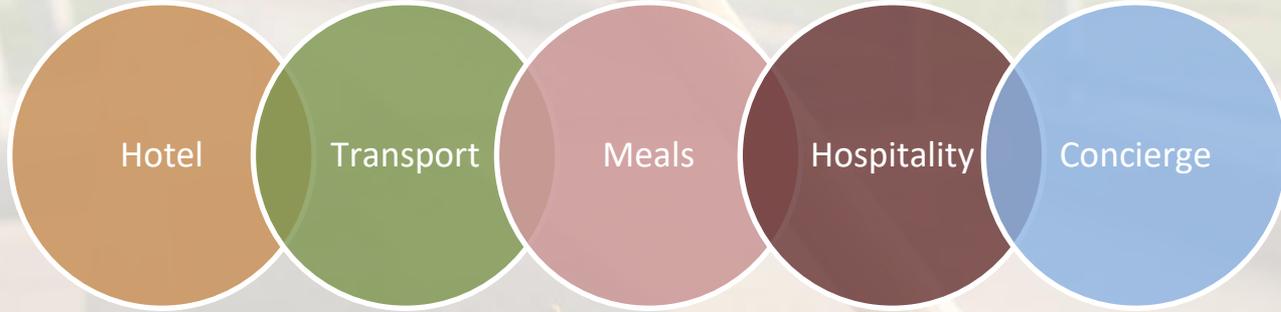
Volunteer  
BBQ

Committee  
Chair:

- This committee will plan all formal events that are included in this tournament.
- Much thought will go into choosing venues, speakers, entertainment, meals, AV equipment, decorations and other details to ensure our guests have the most enjoyable experience.
- Opening and closing ceremonies, Player BBQ and Volunteer BBQ will all happen at the park.
- Coaches Meeting could be held in the Clubhouse or at the Hotel, whichever is more convenient for the coaches.
- The Banquet will be held at an off-site venue. The number of guests will determine the size of the venue.



## TEAMS + OFFICIALS



Committee  
Chair:

- This committee will take care of all logistics pertaining to the accommodation, transportation and meals for all players, coaches, umpires and LLC delegates.
- Ideally, we would choose a hotel that is within walking distance of common amenities being that most visitors will be here without a vehicle. A hotel near the park would be helpful to reduce travel time.
- The hotel should serve a nutritious breakfast with the option for extended hours of operation. A gym, business centre and pool area might also be helpful options.
- The hotel must have conference rooms available that are large enough to host a Coaches Meeting, Hospitality Room and LLC AGM (if required).
- The requirement is to provide two nutritious meals per day for the players. The hotel breakfast can count as one meal, so the committee must provide a solution for 10 meals per team.



# FIELD OPERATIONS



Committee  
Chair:

- This committee will ensure the appropriate preparations are done for each game and practice.
- The diamond will be in dragged, chalked and game-ready at the start of every game.
- Announcers, pitch count and scorekeepers must be scheduled for each game and appropriately trained. All forms and documents must be ready for them when they arrive.
- Audio and visual equipment will be tested and ready for game-time.
- The dugouts will be clean and fully stocked with baseballs, water, towels and anything else the coaches, players and umpires might require.
- It might make the most sense for this committee to create the game schedule for the tournament and find officials for the games. Challenger game always held before the Championship Final.



# MERCHANDISE + FUNDRAISING

Apparel

Souvenirs

Pins

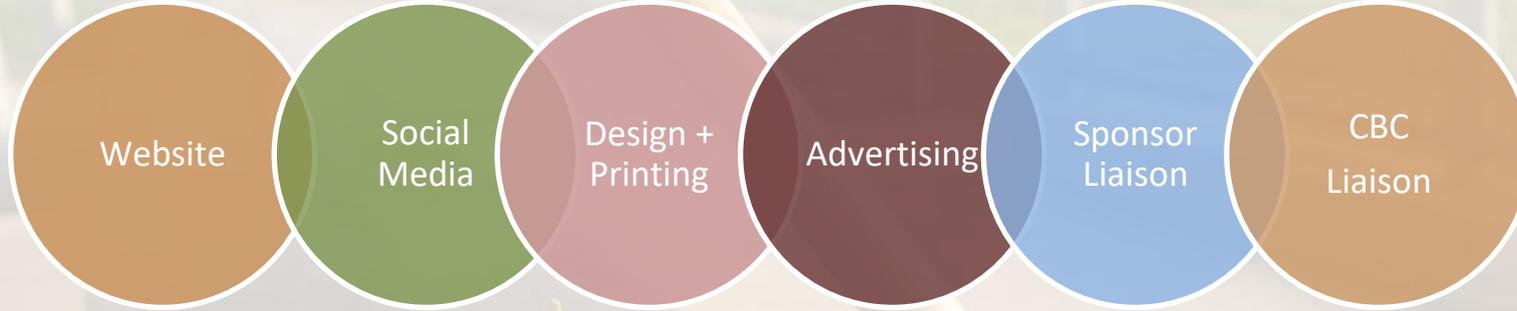
Raffle +  
50/50

Committee  
Chair:

- ❑ This committee will take care of ordering apparel, souvenirs, pins and other memorabilia to ensure visitors have a reminder of their experience.
- ❑ Apparel will be required for volunteers and committee organizers. We may also be able to sell North Regina, 2023 and LLC apparel. Souvenirs and pins may also be something we wish to sell.
- ❑ There will be plenty of fundraising opportunities throughout the tournament in the form of raffle tickets, silent auction and/or 50/50.



# COMMUNICATIONS



Committee  
Chair:

- This committee will manage the communications for the entire tournament including website, social media, traditional media, advertising and print materials.
- This committee should include brand and design experts to help ensure all communications have the same look and feel. All printed material should be designed and printed by this committee.
- Although we will all be responsible for looking for sponsors, this committee will manage the commitments related to the sponsorship agreements (i.e., signage, printed advertisements).
- One individual from this committee will be assigned as the liaison to CBC who will be televising this event.



# HOST TEAM



**Committee  
Chair:**  
Dean  
McQueen

- This committee will ensure the host team is ready for competition!